

## **MINUTES of National Pressure Ulcer Advisory Panel Board of Directors Meeting**

**Conference Call: May 20, 2009**

Attendance: Mary Ellen Posthauer, Barbara Pieper, Steve Reger, Mona Baharestani, Margaret Goldberg, Diane Langemo, Janet Cuddigan, Joyce Black, Teresa –Conner Kerr, Aimee Garcia

COC: Lynn Carpenter Moore

National Office: David Saunders

The meeting was called to order at 8:05 EST by Mary Ellen Posthauer. The consent agenda was approved.

**April Minutes:** Motion by Janet Cuddigan, seconded by Steve Reger to approve the April minutes as submitted. Motion carried.

**Financial Report:** Barb Pieper and David Saunders

We have a total fund balance of **\$259,475.44**: \$485,627.19 (total revenue) - \$276,367.57 (total expenses) = \$209,259.62 + \$50,215.82 (beginning fund balance) = Total fund balance. Net profit from the **Biennial Conference**: \$93,918. This will decrease since a recent invoice was received for airfare for Tom DeFloor, \$1,897. **S3I** has a balance of \$32,409.33 **Guidelines** has a balance of \$29,791.11 David has contacted Stryker and Abbott Nutrition regarding their CAC contributions. Both responded that they intend to pay. David included the accounts receivable report to show the outstanding invoices. A few are S3I related.

David reported that the San Diego conference will have a profit of \$2,000.00 and the chair of the Laredo, Texas cut a check today for \$6,783.60. There is still one exhibitor, HS Pharmaceuticals that has not sent in the booth rental for the national conference. David will follow up again.

**National Office:** David Saunders

- NPUAP is exhibiting at the WOCN Conference, June 7-9 in St. Louis. A new shipping container was purchased.

**BOOTH VOLUNTEERS ARE NEEDED AS FOLLOWS:**

**\*\*SET UP\*\*:**

**Friday, June 5: 1:00PM- 3:00PM;**

**Saturday, June 6: 8:00AM- 5:00PM; or,**

**Sunday, June 7: 7:00AM- 1:00PM**

Sunday, June 7: 5:30PM- 7:00PM (Barb Pieper)

**Sunday, June 7: 7:00PM-9:00 PM**

**Monday, June 8: 11:30AM- 2:30PM**

**Tuesday, June 9: 11:30AM- 2:00PM**

**\*\*TEAR DOWN & SHIP\*\*:**

**Tuesday, June 9: 2:00PM- 10:00PM; or,**

**Wednesday, June 10: 8:00AM- 12:00PM**

- Significant updates to the website are now complete. Please review and provide your suggested revisions to the Website Committee (Black, Dorner, Edsberg) for major updates, or directly to Jen Bank for minor edits.
- Hard copy and electronic documents are being reviewed in compliance with the Document Retention & Destruction Policy.
- CAC Membership packets were distributed to Advanced Tissue (Amanda Smithey) and Therapy Support (Brian Pavlin).

Margaret G. will set up the booth and work from 11:30-2:30 on Tuesday. Jen will contact Laurie McNichol about working the booth on Monday.

**Public Policy:** Joyce Black reported the National Quality Forum (NQF) received a written response from NPUAP .Joyce will circulate the letter to the board.

The PP committee is working on an Avoidable/Unavoidable policy statement that would apply to all healthcare settings.

There is no sub-set code for the Present on Admissions (PU) in acute care. It is based on the honesty system. The PP committee will meet with CMS by phone to discuss this issue. With out a code patients don't qualify for durable medical equipment.

There was discussion on the issue of who can stage a pressure ulcer. Can a qualified nurse (WOCN), PT, and MD stage pressure ulcers? Joyce will chair a task force to develop a position statement including a competency check list that would verify a clinician's ability to stage pressure ulcers. The verification process would be on line at the NPUAP web site. Other committee members are Margaret Goldberg, Diane Langemo, Mona Baharestani and Teresa- Conner Kerr. Teresa will check the PT Guide to Practice for the statement on this issue. A query will also be sent to each State Board of Health to determine if there is guidance on this issue.

**COC:** Lynn Moore

A brief summary of the last conference call was sent to all COC members. No correspondence from any COC members since the last conference call. Jen Banks is checking to see who is replacing Vivian Beyda with the United Spinal Association. The board requested David remove the USA from the COC roster as they are not replacing Vivian.

The meeting was adjourned at 9: 05 EST. Next conference call June 18,2009

Respectfully submitted,

*Mary Ellen Posthauer*

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