

NPUAP Nomenclature, Terms and Definitions Working Group (WG-NTD) – Support Surface Standards Initiative Subcommittee

Meeting Minutes

Meeting Date: Saturday June 1, 2002 Las Vegas

1.0 Roll call

The following individuals attended the second meeting of the Nomenclature, Terms and Definitions Working Group (WG-NTD) of the NPUAP Support Surface Standards Initiative Subcommittee (S3I):

Ann Anderson
Steven Antokul
Abbey Daniels
Jackie Edwards
Cynthia Fleck
Margaret Goldberg
Roselyn Jordan
Kristin Koehler
Mercy Popoola
Laurie Rappl
Michael Serhan
Cindy Sylvia
Dikran Tourian
Jackie Young
Levy Zur

2.0 Overall Mission

The group recapped the minutes from the New Orleans meeting and again discussed our overall mission and our plan of action both for the next meeting and the expected outcomes at the end of the S3I study.

Review of mission statement –

“Develop standardized nomenclature, terms and definitions, in order to clarify existing global inconsistencies in the terminology surrounding support surface devices.”

3.0 Plan of Action

Step 1: Develop a working list of T&D by:

- a. Review of published articles (use the S31 list)
- b. Review publicly available clinical guidelines (i.e. AHCPR, EPUAP, AMDA, Univ. of Iowa, SCI and WOCN.
- c. Review govt./ regulatory (SADMERC, FDA)
- d. Manufacturer’s literature
- e. Textbooks (i.e. Chronic wound Care, core curriculum)
- f. Continuous communication with other S31 groups

Step 2: Refine list through discussion and review

- a. looking at different terms with same definitions
- b. looking at same terms with different definitions
- c. looking at terms/def that are not A or B

Step 3. Submit refined list to other S31 groups for feedback

(S31 will submit list to Nomenclature group for final review.)

Step 4. Refine again, if necessary.

Step 5. Final Vote, all groups.

4.0 Action Items

1. The following individuals committed to reviewing the following:

EPUAP Guideline – Roz Jordan and Mercy P.

Univ. of Iowa – Jackie Young

Spinal Cord – Kristin K.

ADA and AHCPR are completed

SADMERC – Jennifer Hutter

FDA – Abbey Daniels

2. Members will send via e-mail to Dikran those articles from the S31 list they have available by 6/30/02.

3. Dikran will compile and distribute a listing of available articles by 7/10/02

4. Members will volunteer to review articles by 7/20/02

5. Terms and Definitions from those articles will be sent to Abbey by 9/30/02 (30 days before next meeting)

6. It was suggested that the NPUAP send a letter to all Manufacturers requesting submission of T&D

- Abbey/Margaret to draft letter by 6/15/02

- Compile list of manufacturers through:

Mary Jo to give list to Dikran

Jackie Edwards – Wound Product Source

Med Trade List – Mike

HIDA – Laurie

Dikran will compare Mary Jo's list with ours by 6/30/02

5.0 Organizational Questions

A couple of unanswered questions arose:

Will T & D information be included in AH CPR update being done by NPUAP?

Should we try and categorize the listing of terms? (It was decided that the group would first just compile the list and then see what categories may grow from the Terms and Definitions.)

Action Plan